Paramount Unified School District

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**STUDY SESSION
MEETING
OF BOARD OF EDUCATION**

**MINUTES
February 27, 2017**

The meeting was called to order at 5:12 p.m. by President Linda Garcia in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance	Greg Francois, Director-Secondary Education, led the Pledge of Allegiance.

Roll Call

Trustee Linda Garcia	Trustee Sonya Cuellar
Trustee Vivian Hansen	Trustee Tony Peña
Trustee Alicia Anderson – 5:17p.m.	

Administrators Present

Ruth Pérez, Superintendent
Ruben Frutos, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Ryan Smith, Assistant Superintendent-Secondary Educational Services
Deborah Stark, Assistant Superintendent-Educational Services
Daniel Aguilar, Director-Safety & Security
Cindy DiPaola, Director-Maintenance & Operations
Greg Francois, Director-Secondary Ed. & Instructional Technology
Renee Jeffrey, Director-K-5 School Support & Innovative Programs
Manuel San Miguel, Director-Student Services
Beatriz Spelker-Levi, Director-Personnel
Chris Stamm, Director-Nutrition Services
Patricia Tu, Director-Fiscal Services
Alfredo Lopez, Interim Director-Research & Evaluation
Kelly Anderson, Principal-Jackson School
Scott Law, Principal-Collins School
Elizabeth Salcido, Principal-Paramount High School West

Approve Study Session
Agenda February 27, 2017
1.64

Trustee Cuellar moved, Trustee Peña seconded and the motion carried 4-0 to approve the agenda of the Study Session Meeting of February 27, 2017.

Ayes: 4 – Trustees Cuellar, Garcia, Hansen, Peña
Absent: 1 - Trustee Anderson

2-27-16

HEARING SECTION

Technology Plan and
Facilities Bond Projects

There were no speakers during the Hearing Section.

Dr. Ryan Smith, Assistant Superintendent-Secondary Educational Services and Mr. Ruben Frutos, Assistant Superintendent-Business Services provided the Board with information on the District's Technology Plan and Facilities Bond Projects.

Dr. Smith shared with the Board information on the District's Technology network, infrastructure and devices. System implementation includes Wi-Fi locations for the District's 1:1 initiative, featuring computers for student use throughout the District.

Technology Implementation Plan

Introduction
- District Technology – Network, Infrastructure and Devices
- Paramount USD – Technology Devices
- Sprint Grant – Technology Resources
- Implementation Plan Steps
- 1:1 Planned Deployment Phases - PHS West Field Test
- Schoology LMS
- Schoology and Illuminate

Device Liability:
- Acceptance and responsibility forms
  - Student responsibility pledge/contract
- Usage policy
  - Acceptable use policy
- Filter systems – Internet access
- Financial responsibility
  - Procurement process

Device Choice:
- Widespread usage - Chromebook
  - Google Systems
- Cost benefit analysis
  - Devices – IPad/Surface/Laptop/Chromebook
  - Device evaluation process
  - Vendor review and proposals
- Selection
  - Unit Cost
  - Screen Size
  - Touch Screen
  - Weight
  - Rugged Device
- Features
  - Memory Card
  - Speed
  - Battery Life (8-9 hours)
    - Safety – Cables in classroom
    - Charge at home

Technology Planning State:
1. Executive Cabinet – Project research information development and
   draft multiyear process

2. Technology Action Team – Plan review, and multiyear process Feedback
3. Management Team and Cabinet – Review and project feedback
4. District Community Stakeholder Groups
   a. Input, review and project feedback
5. Board of Education – Meeting – Review, verification and approval

Technology Implementation Stage
6. Executive Cabinet – Implementation plan review and feedback
7. Management Team and Cabinet – Implementation plan review and feedback
8. Project Implementation

1:1 Planned Deployment Phases – Base Year 2016-17 9th Grade Field Test

Year 1
Field Test: Grade 3
Middle School Site: Full deployment at one site
Grade 9 & 10: Full deployment at High School campus

Year 2
Grade 11: Full deployment at HS
Grade 8: Full deployment at all sites
Grade 3: Full deployment at all sites

Year 3
Grade 12: Full deployment at HS
Grade 4, 5, 6 & 7: Full deployment at all sites

Curriculum, Instruction, and Technology Integration is Key!
   • Technology should be embedded into all professional development
   • Curriculum resources should include electronic resources and digital tools
   • Instructional strategies should incorporate the use of technology
   • Differentiated trainings for all levels of experience and comfort
   • Use the SAMR model as a guide

Preparation at PHS-West
   • Professional Development for Teachers
      ➢ Chromebook 101
      ➢ Office 365
      ➢ Google Suite
      ➢ Integration of technology into lesson plans
   • Parent Informational Meeting
   • Cyber Safety Modules – Common Sense Media
   • Development of student expectations
   • Parent Workshops

Key Events

Date	Description
September	Secondary PLC began using Schoology's free version to facilitate meetings

October	Demonstration for Curriculum Specialists, Site Coaches, Tech Leads, and Administrators
November	Strategic Planning Team used Schoology's free version to facilitate on instructional technology
November	Demonstration for the PUSD Board of Education
December	Open forum for all PUSD teachers and administrators to ask questions, share concerns, and learn more about Schoology
January	Demonstration and review by PUSD Board sub-committee on technology
February	Demonstration and review by Tech Action Team
February	Demonstration and review by District Tech Lead Teachers

Feedback from the Tech Action Team and Tech Leads

1: Strongly Disagree; 2: Disagree; 3: Neutral; 4: Agree; 5: Strongly Agree

- Schoology makes lessons easier to navigate
    - ➢ 4.0/5
- Schoology is user friendly
    - ➢ 4.1/5
- Schoology would ease teacher grading
    - ➢ 3.8/5
- Schoology can be relied on as an integral part of instruction
    - ➢ 3.9/5
- Schoology increases communication between students and teachers
    - ➢ 4.4/5

Feedback from the Tech Action Team and Tech Leads
- *"Schoology is extremely user friendly and things were easy to find"*
- *"Great demo. I think that this will be a really great tool for our teachers, and will make 1-1 much easier to implement."*
- *"Even though I wasn't able to complete the assignment due to technological difficulties, I look forward to familiarizing myself with Schoology and making it a part of my everyday instruction."*
- *"So far so good with the implementation of Schoology in my classes. I would like to investigate more the grading component of Schoology-- creating assessments, gradebook, etc."*
- *"I really recommend this website, it will definitely make teaching easier and fun."*
- *"Schoology would be a WONDERFUL tool to use in the classroom if my students had access to their own technology on a daily basis."*
- *"I'm excited to share this with teachers at my site :)"*
- *"It seems very easy. Going through the lesson was very beneficial. I would love to get more in-depth professional development on it."*

Schoology Professional Development
- Professional development is fully customizable
- Due to Schoology's easy-to-use platform, intensive PD is not required
- Key Groups (Initial Amount of Training):
    - ➢ Curriculum Specialists (Full Day)
    - ➢ Site Coaches (3 Hours)
    - ➢ Tech Leads (3 Hours)
    - ➢ Principals and Assistant Principals (2 Hours)

- On-site training session for PHS West
- 12 hours of "remote" training
- Access to Schoology's online library of videos, webinars, and other resources
- Ongoing support from Durrell and Nancy

Bond Facilities Project Plan
Mr. Ruben Frutos, Assistant Superintendent-Business Services provided the Board with information on the District's Facilities Project Plan.

Project Development Steps (District Community):
Planning/Approval Stage
1. Executive Cabinet – Project research information development and draft sequencing
2. Facilities Subcommittee (Board representatives) – Project review, revision and sequencing
3. Management Team and Cabinet – Project review and sequencing feedback
4. District Facilities Committee – Review and project feedback
5. Staff Facilities Meeting – Project feedback and information
6. Public Facilities Meeting – Project feedback and information
   Parents, PTA, City representatives, Chamber, & District partners
7. Board of Education-Meeting-Review, verification, sequence revision and approval.

Implementation Stage
8. Executive Cabinet – Implementation plan review and feedback
9. Facilities Subcommittee – Implementation plan review and feedback
10. Management Team and Cabinet – Implementation plan review and feedback
11. Project implementation

District Stakeholder Input
Facility Safety Improvements:
- Concrete/Asphalt Repairs
- Fencing
- Privacy Around Campuses
- Lockdown Systems
- Environmental Testing Systems

Building Upgrades and Replacements:
- Portable Replacements
- Building Replacements
- HVAC Improvements
- Field Upgrades and New Fields (Joint Use Projects)

Facility Property Enhancements:
- Walking/Running Trails
- Landscaping
- Outdoor Fitness Trails
- Marquees
- Parking at District
- DO Steel Building Beautification

Technology:
- Improve Student Access
- District Wide Systems

- More Computers/Devices
- City/District Network Antennas

Community Partners:

City Management, PTA, Chamber of Commerce, CBOC, Student Leadership

Staff Employee Comments
Per Government Code 54957

There were no staff/employee comments.

ADJOURNMENT

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to adjourn the Special Study Session meeting of the Board of Education held on February 27, 2017 at 6:05 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

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Ruth Pérez, Secretary
To the Board of Education

_____
President

_____
Vice President/Clerk

2-27-16